



DISTRICT OF HIGHLANDS  
NOTICE OF REGULAR COUNCIL MEETING  
Monday, April 16, 2018 @ 7PM  
School House, 1589 Millstream Road

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## AGENDA

### 1. APPROVAL OF THE AGENDA

### 2. PETITIONS AND DELEGATIONS

### 3. ADOPTION OF THE MINUTES

#### a. Public Hearing Minutes - April 3, 2018

*Recommendation: Adopt*

Documents:

Minutes - Apr 3 - Public Hearing.pdf

#### b. Council Minutes - April 3, 2018

*Recommendation: Adopt*

Documents:

Minutes- April 3 Council.pdf

#### c. Sustainable Land Use Select Committee Minutes - March 20, 2018

*Recommendation: Receive*

Documents:

Minutes - Mar 20 SLUSC.pdf

### 4. REPORTS OF COMMITTEES AND COMMISSIONS

#### a. Councillor Anderson

*West Shore Parks And Recreation*

##### a.i. Councillor Anderson Update

Documents:

councillor anderson.pdf

#### b. Councillor A. Baird

*Social Sustainability Committee, CRD Climate Action Committee, South Island Prosperity Project*

#### c. Councillor G. Baird

*Emergency Planning, Capital Region Invasive Species Partnership, CRD & JDF Water Commission*

#### d. Councillor Burns

*Sustainable Land Use Committee, Western Communities Policing Advisory, Greater Victoria Public Library*

- e. Councillor McLean  
*Heritage Committee, Greater Victoria Family Court And Youth Justice Committee, Intermunicipal Advisory Committee On Disability Issues, Coexisting With Carnivores Alliance*
- f. Councillor Roessingh  
*Capital Region Emergency Services Telecommunications, CRD Arts, CRD Housing Trust Fund Commission*
- g. Mayor's Report

## 5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**

- a. Committee Of The Whole - April 9, 2018

Memo - L. Hilton, CAO - April 5, 2018

DRAFT 2: 2018-2022 FIVE YEAR FINANCIAL PLAN

*Recommendation: That Council Endorse The 2018 Financial Plan – Option 3 Tax Policy Approach And That Staff Be Directed To Prepare The Financial Plan Bylaw And Tax Rates Bylaw Reflecting The Option 3 Tax Policy Approach As Contained In The Report From The Chief Administrative Officer Dated April 5, 2018.*

Documents:

Recommendation From CoTW - April 9.Pdf

## 6. **INTRODUCTION OF LATE ITEMS**

## 7. **UNFINISHED BUSINESS**

- a. RE: MAINTENANCE OF PUBLIC ROAD RIGHT OF WAY SERVING PRIVATE PROPERTY

*Recommendation: Council May Wish To Give Bylaw No. 404, First, Second, And Third Reading And That Council Consider Adopting The Policy V-3105 With The Final Reading Of Bylaw No. 404 At A Future Council Meeting.*

Documents:

Unfinish Bus - Driveway - Nov 20\_2017.Pdf

- b. Report - M. Dillistone, Approving Officer, April 11, 2018  
**RE: SECONDARY SUITES/ACCESSORY DWELLING UNITS - SUPPLEMENTARY INFORMATION**

*Recommendation: That Council Receive This Report For Information And Direct Staff To Organize An Open House To Solicit Input On The Draft Policy/Program And Regulatory Framework Set Out In Appendix A And Bring Back A Report On The Results Of The Consultation And Resource Implications For Consideration.*

Documents:

Unfinish Bus\_Secondary Suites.pdf

- c. Report - L. Beckett, Planner, April 9, 2018

*Recommendation: That Council Issue Development Variance Permit DVP-03-18*

Documents:

Unfinish Bus\_DVP-03-18 Planner Report.pdf

- d. Report - L. Beckett, Planner, April 9, 2018

*Recommendation: That Council Issue Development Permit With Variance DVP-03-17*

Documents:

Unfinish Bus\_DVP-03-17 Planners Report.pdf

## **8. CORRESPONDENCE**

- a. Letter - Resort Municipality Of Whistler - March 23, 2018

**RE: COLLECTION OF UNPAID BYLAW FINES**

*Recommendation: Receive*

Documents:

Corresp\_Whistler\_Collection Of Unpaid Fines.pdf

## **9. BYLAWS**

## **10. NEW BUSINESS**

## **11. IN CAMERA**

Motion: That Council move In Camera to discuss items pursuant to the Community Charter, specifically Section 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

## **12. RELEASE OF IN CAMERA RESOLUTIONS**

## **13. ADJOURNMENT**