



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL MEETING**

**Monday, January 22, 2018 @ 7:00 pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Ken Williams
Leslie Anderson
Ann Baird
Gord Baird
Marcie McLean
Karel Roessingh

ABSENT:

Councillor

Karen Burns

IN ATTENDANCE:

Chief Administrative Officer
Corporate Officer
Fire Chief
5 member of the public

Loranne Hilton
Tina Neurauter
Dean Ford

1. APPROVAL OF THE AGENDA

MOTION: 010 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF MINUTES

a) Council – January 8, 2018

MOTION: 011 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That the Council minutes of January 8, 2018 be received.

CARRIED

b) West Shore Parks and Recreation – December 14, 2017

MOTION: 012 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ANN BAIRD

That the West Shore Parks and Recreation minutes of December 14, 2017 be received.

CARRIED

4. **REPORTS OF COMMITTEES AND COMMISSIONS**

i) **Councillor Leslie Anderson**

West Shore Parks and Recreation Society - The Chair noted there had been an owners meeting December 15, all municipalities attended with Mayors and CAOs (except for the CAO from Metchosin). Some interesting discussions took place and the group agreed on a budget proposal for 2018 (addressed by the Board on Jan 18).

The Board elected Ed Watson chair for a second term, and Les Bjola as chair of the finance committee. I was elected to serve a second term as Vice chair, and re-appointed to the strategic planning and finance committees, as well as the representative on the Board of the Greater Victoria Labour Relations Association.

The Board received an excellent (and creative) presentation from the Community Recreation Team of WSP&R, outlining some of the significant accomplishments made towards the organizations strategic plan objectives related to arts and culture programming, partnerships, supporting increased diversity and community connections.

The Board addressed the budget proposal made by the owners' group, which freezes the requisitions to municipalities at 2016 levels. The 2018 requisitions produced by the funding formula would have generated increases for several municipalities (not Highlands) primarily as a result of the significant growth in their populations. The owners' proposal requires WSP&R to fund the \$228,000 shortfall that arises from freezing the requisitions at 2016 levels by a transfer from reserves (that are in place to fund capital asset maintenance and replacement). The revised 2018 budget is being forwarded to member municipal councils in short order

ii) **Councillor Ann Baird**

iii) **Councillor Gord Baird**

Juan de Fuca Water Distribution: Meeting Jan. 16th

The main topic of discussion surrounded a 2 year discussion on DCC's and LSA's within the Juan de Fuca water supply. The cost of installing services has greatly jumped, the growth in the region has been extremely rapid, and the existing DCC rates and program have not been able to keep up. In essence our DCC's have not been able to meet our planned cost of those projects. Langford has active planning and growth tied to Skirt Mountain and Bear Mountain, and has been working well with CRD IWS to devise a strategy that reduces the DCC project costs, and allows for installation of large scale new services with full scale cost recovery using Local Service Area taxation. In addition the Municipal Assist Factor, a device used to collect monies from rate payers to help cover costs of new development was dropped from 5% to 1%, setting the tone the development needs to cover its own costs. It is a win-win for everyone, and had unanimous support. With this comes an increase in DCC rates if the final bylaw is approved next month. Impact for Highlands is negligible, only new developments not yet approved in the DOH will have to pay the new higher rates. Staff will be looking at more frequent reviews of the DCC implementation costs, allowing us to increase the rates more consistently in line with the cost of construction. There was discussion about whether we would waive DCC's for non-profit or similar developments. We discussed the merits, but also the implications and unanimously decided that we would not want to consider such.

CRD Regional Water Supply: Meeting Jan 17th

We received a detailed report underlying the research into the extraordinary TC outbreak in the watershed this past summer. Due to winds, and their impact on the pressures applied to the underlying thermocline, there was a disturbance of fine organics. This potentially may be linked to the intake gates were used, which differed this past year. Research will likely take place in 2019 to further assess the hydrological modelling of the Sooke Reservoir, and for this upcoming year they will revert back to their original patterns of how they draw water for the supply.

iv) **Councillor Karen Burns**

v) **Councillor Marcie McLean**

vi) **Councillor Karel Roessingh**

vii) **Mayor's Report**

Wed. Jan 10, 2018 CRD Board

On Jan 10th, the CRD Board gave first and second reading to Regional Growth Bylaw 4017 that contains the revisions negotiated at the non-binding mediation. The bylaw was then referred to municipal councils for acceptance as required by sec 439 of the LGA. Discussion was brief with most comments expressing relief that the long arduous process was finally concluding, if all councils in the region accept the mediation outcome.

The Board voted to conclude the current IRM procurement process because of lack of control over waste flows. The proponent for the Residuals Treatment Facility planned at Hartland will instead produce a dried Class A biosolids product that could, for example, be exported as an energy source for kilns. The current CRD land application policy bans the use on farmland. CRD will also now pursue an in region organics processing facility composting kitchen scraps and garden waste. A revised project plan will be sent to the province.

CRD does not have the power to waive tipping fees for derelict boats, so instead, dedicated accounts will be established at the landfill against which derelict boats and marine debris fees can be charged. This will avoid having the hauler pay the fees and instead the fees will be funded by CRD as part of their contribution to the federal ABP program.

The Saanich Peninsula Water and Wastewater Annual Reports were received.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=10753&GUID=5764469D-7760-46C4-9493-4C8A44C5F8EF>

A proposed motion for obtaining approval of the Electors (AAP) prior to establishing a Transportation Service was deferred by 45 days and instead a request was sent out to all councils for informal comment in an effort to bring everyone on board.

Wed. Jan.17th, 2018 CRD Regional Parks Committee

A short meeting reconfirmed the CRD Regional Parks Committee Terms of Reference. A report on a stewardship agreement with South Vancouver Island Nature Trails Society was received. The Society has offered to volunteer on trails maintenance. A Staff report on the Aichi Target for Parks and Protected Areas was received. Aichi target no.11 is that by 2020 at least 17% of terrestrial and 10% of coastal and marine areas be preserved in order to help the conservation of biodiversity.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=10817&GUID=3AA5E406-94F8-4C8F-96E4-7819413658B6>

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

a) Recommendation from Committee of the Whole – January 15, 2018

MOTION: 013 / 2018
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the Gas Tax Funded consultants review project (regarding aquifer protection DPA and storm water management) Terms of Reference and/or Request for Proposal be forwarded to the Sustainable Land Use Select Committee for review and comment when it is available. CARRIED

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

a) Report – L. Hilton, CAO, January 3, 2018 (5460.06)

RE: TRAFFIC SAFETY/REGULATION

MOTION: 014/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ROESSINGH

That the report from the Chief Administrative Officer dated January 3, 2018, be referred to a Special Committee of the Whole meeting on February 26, 2018 to consider the following options:

1. That support in principle be given to undertake a speed limit/traffic signage review of the Millstream Lake/Ross Durrance, Millstream and Munn corridors subject to approval of up to 50% cost sharing from ICBC;

2. That support in principle be given to undertake a traffic safety review within the parameters recommended in the report from the Chief Administrative Officer dated January 3, 2018 subject to approval of 50% cost sharing from ICBC;
3. That support in principle be given to purchase a speed reader board, subject to approval of 50% cost sharing from ICBC;
4. That staff be directed to continue collaborating with the West Shore RCMP in respect to traffic speed/aggressive driving enforcement;
5. That staff be directed to liaise with ICBC regarding developing an education program on traffic safety, along with other potential initiatives that would be volunteer/resident driven, and with ICBC and the RCMP regarding the potential implementation of a Speed Watch Program if deemed appropriate; and
6. That the District's share of a speed limit/traffic signage **or** traffic safety review and purchase of a speed reader board and related operating funds be included in the draft Five Year Financial Plan for consideration.

CARRIED

- b) Report – T. Neurauter, C/ Officer, January 18, 2018 (0470.39)

RE: CRD TRANSPORTATION SERVICE

MOTION: 015/ 2018
 MOVED BY: COUNCILLOR GORD BAIRD
 SECONDED: COUNCILLOR ANN BAIRD

That District of Highlands Council supports in principal Capital Regional District Bylaw No. 4093, Transportation Service Bylaw.

CARRIED

OPPOSED: Councillor McLean

8. CORRESPONDENCE

- a) Letter – Tony Geheran, Telus Team Member, Dec. 19, 2017(5500.04)

RE: TELUS UPDATE

MOTION: 016/ 2018
 MOVED BY: COUNCILLOR GORD BAIRD
 SECONDED: COUNCILLOR ROESSINGH

That the correspondence from Telus be received.

CARRIED

- b) Letter – Inspector Larry Chomyn, WS RCMP, January 10, 2018

RE: ANNUAL PERFORMANCE PLAN (7500.24)

MOTION: 017/ 2018
 MOVED BY: COUNCILLOR GORD BAIRD
 SECONDED: COUNCILLOR ROESSINGH

That the correspondence from Inspector Chomyn regarding the Annual Performance Plan be received.

CARRIED

9. BYLAWS

- a) Report – T. Neurauter, C/ Officer, January 18, 2018 (0530.06)
RE: COUNCIL MOTION 322/2017 – COUNCIL REMUNERATION

MOTION: 018/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR MCLEAN

That Council give First Reading to District of Highlands Bylaw No. 400, Council Remuneration and Expense Bylaw. **CARRIED**

MOTION: 019/ 2018
MOVED BY: COUNCILLOR ANN BAIRD
SECONDED: COUNCILLOR ANDERSON

That Council give Second Reading to District of Highlands Bylaw No. 400, Council Remuneration and Expense Bylaw. **CARRIED**

MOTION: 020/ 2018
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GORD BAIRD

That Council give Third Reading to District of Highlands Bylaw No. 400, Council Remuneration and Expense Bylaw. **CARRIED**

10. NEW BUSINESS

- a) Report – T. Neurauter, C/ Officer, January 15, 2018 (0400.04)
RE: 2018 AVICC AGM & CONVENTION

MOTION: 021/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR MCLEAN

That those members of Council wishing to attend the 2018 AVICC Convention being held in Victoria, BC be authorized to do so. **CARRIED**

- b) Report – D. Ford, Fire Chief, January 15, 2018 (1855.12)
RE: EOC GRANT OPPORTUNITY

MOTION: 022/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR MCLEAN

That staff be authorized to prepare and submit an application to the Community Emergency Preparedness Fund for Emergency Operations Centre equipment. **CARRIED**

11. IN CAMERA

MOTION: 023/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ANN BAIRD

That Council move In Camera at 7:29pm to discuss items pursuant to the Community Charter, Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and Section 90(1) (g) litigation or potential litigation affecting the municipality.

Council reconvened from In Camera at 8:33pm.

12. RISE AND REPORT

13. ADJOURNMENT

MOTION: 024/ 2018
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR ANDERSON

That the January 22, 2018 Council meeting adjourn at 8:33 pm. CARRIED

MAYOR

CORPORATE OFFICER