



DISTRICT OF HIGHLANDS  
NOTICE OF REGULAR COUNCIL MEETING  
MONDAY, MARCH 16, 2020@ 7PM  
HIGHLANDS COMMUNITY HALL, 729 FINLAYSON ARM ROAD

---

## AGENDA

### 1. ADOPTION OF THE AGENDA

### 2. PETITIONS AND DELEGATIONS

### 3. ADOPTION OF THE MINUTES

#### 3.1. Council - March 2, 2020

*Recommendation: Adopt*

Documents:

01 - Minutes - Council - Mar 2.Pdf

#### 3.2. West Shore Parks And Recreation Society - February 13, 2020

Recommendation: Receive

Documents:

02 - Minutes - WSPRS - February 13.Pdf

### 4. REPORTS OF COMMITTEES AND COMMISSIONS

#### 4.1. Councillor Anderson

Heritage Select Committee, Western Communities Policing Advisory Committee

Documents:

03 - Council Report - Anderson.pdf

#### 4.2. Councillor A. Baird

CRD Climate Action Committee, CRD Housing Trust Fund Commission

#### 4.3. Councillor G. Baird

Capital Region Invasive Species Partnership, CRD Regional Water Supply Commission, CRD Juan De Fuca Water Distribution Commission

#### 4.4. Councillor McLean

Coexisting With Carnivores Alliance, Greater Victoria Family Court And Youth Justice Committee, Inter-Municipal Advisory Committee On Disability Issues, Sustainable Land Use Select Committee

#### 4.5. Councillor Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts, Greater Victoria Public Library

#### 4.6. Councillor Rose Stanton

Emergency Planning And Social Sustainability Select Committee

#### 4.7. Mayor's Report

Documents:

04 - Council Report - Mayor.pdf

#### 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

#### 6. INTRODUCTION OF LATE ITEMS

#### 7. UNFINISHED BUSINESS

##### 7.1. Report - Planner

**RE: DEVELOPMENT VARIANCE PERMIT DVP-01-20** (DVP-01-20)

Recommendation: That Council Issue DVP-01-20

Documents:

05 - Unfinished Buss - DVP-01-20-Issuanance.pdf

#### 8. CORRESPONDENCE

##### 8.1. Correspondence - UBCM - M. Tait & C. Moglove

**RE: UBCM RESOLUTION PROCESS**

Documents:

06 - Correspondence - UBCM Resolutions.pdf

#### 9. BYLAWS

#### 10. NEW BUSINESS

##### 10.1. Report - Fire Chief

**RE: MUTUAL AID AGREEMENT FOR EMERGENCY SERVICES - DISTRICT OF SAANICH**

Recommendation: That Council Approve The Mutual Aid Agreement With The Corporation Of The District Of Saanich, Substantially In The Form Attached To The Report From The Fire Chief Dated March 11, 2020, And That The Mayor And Corporate Officer Be Authorized To Execute The Agreement On Behalf Of The District.

Documents:

07 - New Buss - Mutual Aid Agreement Saanich.pdf

##### 10.2. Report - Corporate Officer

**RE: GEMSTONE PICTURES INC - PUBLIC PROPERTY OCCUPANCY AGREEMENT (2240.20)**

Recommendation: That The Occupancy Shall Occur As Listed Below:

Thursday, March 26, 2020 – 8:00 AM To 8:00 PM

Friday, March 27, 2020 – 1:00 PM To Saturday, March 28, 2020 4:00 AM

Saturday, March 28, 2020 - 8:00 AM To 8:00 PM

For The Purposes Of Filming "Pearl In The Mist", Be Approved Subject To Gemstone Pictures Inc. Entering Into A Public Property Occupancy Agreement In Which It Will Among Other Standard Requirements:

- A) Release And Indemnify The District From Any Claims Or Liability Associated With The Event And Provide Evidence Of Public Liability Insurance In The Amount Of Not Less Than \$5,000,000;
- B) Agree To Pay All Invoices From The District For Any Possible Costs Incurred In Connection With The Event; And
- C) Agree To Give Sufficient Notice To All Residents Along The Proposed Route As Described In The Public Property Occupancy Agreement.

With The Corporate Officer Being Authorized To Execute Such Agreement On Behalf Of The District Of Highlands.

Documents:

08 - New Buss - Gemstone Filming.pdf

### **10.3. Report - Corporate Officer**

#### **RE: HIGHLANDS HERITAGE PARK SOCIETY – 2020 MASTER PLAN AND BUDGET REQUEST**

Recommendation: That The Highland Heritage Park Society 2020 Master Plan Be Approved And That The Proposed 2020 Infrastructure Projects To Upgrade The Utility Building, Bank Stabilization And Handrail Extension Along With The Associated Funding Of \$4,765 Be Referred To The 2020 Budget Process For Consideration.

Documents:

09 - New Buss - HHPS Master Plan 2020.Pdf

### **10.4. Report - Corporate Officer**

#### **RE: COMMUNITY HALL RENTAL SUBSIDY REQUEST – CANVAS CHURCH (7900.03)**

Recommendation: That Council Approve The Subsidy Request For A 2 Day Rental By Canvas Church For A Youth Group Event June 5 To 6, 2020 With The Applicant Being Charged \$300. All Other Applicable Fees Will Be Charged (Insurance, Security Deposit And Caretaking).

Documents:

10 - New Buss - Subsidy - Canvas Church.pdf

### **10.5. Report - Corporate Officer**

#### **RE: GREATER VICTORIA PUBLIC LIBRARY 2020 BUDGET AND FIVE YEAR FINANCIAL PLAN**

Recommendation: That Council Approve The Greater Victoria Public Library 2020 Budget And 2020-2024 Five Year Financial Plan.

Documents:

11 - New Buss - GV Library Budget.pdf

### **10.6. West Shore RCMP 2019 Annual Year End Report**

Recommendation: That Council Receive The West Shore RCMP 2019 Annual Year End Report

Documents:

12 - New Buss - WS RCMP 2019 Annual Report.pdf

### **10.7. Report - Corporate Officer**

#### **RE: COUNCIL MEETING PLACE AND UPDATE FROM CHIEF ADMINISTRATIVE OFFICER**

Recommendation: That Council Authorize The Use Of The Highlands Community Hall For Future Meetings Of Council, Committee Of The Whole And For Any Advisory Committee Throughout The Period Of The COVID-19 Pandemic.

Documents:

13 - Meeting Place.pdf

**11. IN CAMERA**

**12. RELEASE OF IN CAMERA RESOLUTIONS**

**13. ADJOURNMENT**