



**DISTRICT OF HIGHLANDS**  
**MINUTES OF ELECTRONIC SPECIAL COMMITTEE OF THE WHOLE MEETING**  
**MONDAY, MARCH 28, 2022 @ 7:00 PM**

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Leslie Anderson  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
Corporate Officer Melisa Miles  
Fire Chief Dean Ford

**PUBLIC OBSERVATION: 3**

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**1. APPROVAL OF THE AGENDA**

*Moved Councillor Roessingh, Seconded Councillor Ann Baird*  
That the agenda be approved as presented.

CARRIED

**2. ADOPTION OF MINUTES**

**3. UNFINISHED BUSINESS**

**4. RECOMMENDATIONS FROM  
COMMITTEES AND COMMISSIONS**

**5. NEW BUSINESS**

5.1

Report, Chief Administrative Officer, March 21, 2022 (1700.26)

**RE: DRAFT FIVE YEAR FINANCIAL PLAN – 2022 – 2026**

Lorraine Hilton, Chief Administrative Officer presented Council with the Draft 5 Year Financial Plan and highlighted the following:

- Budget Process – Legislative Requirements
- 2021 Overview
- 2021 Capital Expenditures/Projects
- Introduction – 2022 Draft Budget
- Consolidated Five Year Financial Plan
- Projected Operating Revenues and Expenses
- General Government Administration Expenses
- Protective Services Expenses
- Transportation Expenses
- Planning Expenses
- Recreation/Culture Expenses
- COVID-19 Safe Restart Grant
- COVID-19 Revenue & Expenses
- Capital Program
- Five Year Capital Plan
- Reserves Score Card
- Long Term Financial Plan – Financial Sustainability, Financial Flexibility, Financial Exposure
- Tax Policy

Mayor Williams thanked the Chief Administrative Officer for the presentation, and opened the floor to questions from Council.

*Moved Councillor Gord Baird, Seconded Councillor Stanton*  
That further discussion on the draft Financial Plan be brought forward to the April 11, 2022 Committee of the Whole meeting.

CARRIED

5.2

Report, Chief Administrative Officer, March 23, 2022 (1855.38/5400.13)  
**RE: COVID-19 SAFE RESTART GRANT – ALLOCATION FOR ROSS DURRANCE ROAD PATCHING**

*Moved Councillor Gord Baird, Seconded Councillor Stanton*

**Recommendation:**

That the use of \$16,780 of the COVID-19 Safe Restart Grant be approved for patching to Ross Durrance Road in the vicinity of the Mt. Work Park access.

CARRIED

**6. ADJOURNMENT**

*Moved Councillor Stanton, Seconded Councillor Gord Baird*  
That the Committee of the Whole meeting of March 21, 2022 adjourn at 8:33 pm.

CARRIED

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MAYOR

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CORPORATE OFFICER

Adopted April 11, 2022