



**DISTRICT OF HIGHLANDS
MINUTES OF THE COUNCIL MEETING**

**Monday, May 5, 2014 @ 7:03pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Marcie McLean
Sigurd Johannesen
Karel Roessingh
Ken Williams

IN ATTENDANCE:

Chief Administrative Officer
Administrative Assistant
Planner
4

Chris Coates
Liz Condon
Laura Beckett
members of the public

1. APPROVAL OF THE AGENDA

MOTION: 107 / 2014
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

- a) Wanda Boden, KPMG
RE: PRESENTATION OF 2013 AUDITED FINANCIAL STATEMENTS

Ms. Boden reported that the 2013 audit went smoothly and KPMP will be issuing a clean audit opinion.

MOTION: 108 / 2014
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That the 2013 Audited Financial Statements be received.

CARRIED

3. ADOPTION OF MINUTES

- a) Council Minutes – April 7, 2014
b) Public Hearing Minutes – April 22, 2014
c) Council Minutes – April 22, 2014

MOTION: 109 / 2014
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That the above minutes labeled a) through c) be Adopted.

CARRIED

4. REPORTS OF COMMITTEES & COMMISSIONS

- i) **Councillor Allen Dobb** - Nothing to report.
- ii) **Councillor Diane Gill**
CRD Solid Waste Advisory – Committee next meets on Thursday, May 8, 2014
- iii) **Councillor Sigurd Johannesen** – Nothing to Report
- iv) **Councillor Marcie McLean**
Intermunicipal Advisory Committee on Disability Issues – Committee next meets on Thursday, May 22, 2014
- v) **Councillor Karel Roessingh**
GV Library Board – Board next meets on Tuesday, May 6, 2014
CREST – Committee next meets on Wednesday, May 21, 2014 and Councillor Johannesen will attend in Councillor Roessingh place
- vi) **Councillor Ken Williams** – Nothing to Report
- vii) **Mayor's Report**
 - Community clean up went well and was well attended.
 - May 24th is Casino Night fundraiser at the West Fire Hall
 - May 29th is Septic Savvy Workshop at the School House

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

- a) Report – L. Beckett, Planner – May 2, 2014 (1855-23 / 2240-51)
BECOMING CARBON NEUTRAL – OPTIONS

Councillor Roessingh left the meeting at 7:18pm due to a direct conflict of interest as he is owner of Island Bio-diesel Co-op.

MOTION: 110 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That Council authorize the purchase of 70 tonnes worth of carbon credits, at a total cost of \$1750 plus GST, through the Community Carbon Marketplace to benefit Island Bio-diesel Co-op.

CARRIED

OPPOSED: COUNCILLOR JOHANNESSEN

Councillor Roessingh returned to the meeting at 7:36pm.

7. UNFINISHED BUSINESS

- a) Memo - C.D. Coates, CAO, April 28, 2014 (5280-21)

MINISTRY OF ENVIRONMENT – LANDFILL CRITERIA PAPER

MOTION: 111 / 2014
 MOVED BY: COUNCILLOR DOBB
 SECONDED: COUNCILLOR ROESSINGH

That the Landfill Criteria Paper place a significant emphasis on surface and groundwater protection at the design stage and that it impart that comprehensive, long term monitoring is provided and at an enhanced level, in areas where groundwater is used for domestic consumption purposes. Additionally, that in groundwater dependant areas, the Provincial role be expanded to ensure there is thorough and independent review of the Design and Operations Plans and that notification and transmittal of information to Local Governments be part of the expanded Provincial role.

CARRIED

8. CORRESPONDENCE

- a) Letter – Mark Donnelly, Director, BC Automobile Association – April 17, 2014
RE: FOURTH ANNUAL “WORST ROADS” SURVEY (0110-20)
- b) Email – A. Warwick Sears, Okanagan Basin Water Board – April 10, 2014
RE: PREVENTION OF INVASIVE ZEBRA AND QUAGGA MUSSELS FROM ENTERING BC (0110-20)
- c) Letter – Mayor Kevin Acton, Village of Lumby – April 8, 2014
RE: CONCERNS REGARDING RECENT AMENDMENTS TO THE CANADA POSTAL SYSTEM (0470-20)

MOTION: 112 / 2014
 MOVED BY: COUNCILLOR ROESSING
 SECONDED: COUNCILLOR MCLEAN

That the above correspondence labeled a) through c) be received.

CARRIED

9. BYLAWS

- a)
- RE: FIVE YEAR FINANCIAL PLAN BYLAW NO. 364, 2014 AND TAX RATES BYLAW NO. 365, 2014**
- (3900-364 / 365)

MOTION: 113 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR GILL

That the Five Year Financial Plan Bylaw No. 364, 2014 be given FIRST Reading.

CARRIED

MOTION: 114 / 2014
 MOVED BY: COUNCILLOR
 SECONDED: COUNCILLOR

That the Five Year Financial Plan Bylaw No. 364, 2014 be given SECOND Reading.

CARRIED

MOTION: 115 / 2014
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That the Five Year Financial Plan Bylaw No. 364, 2014 be given THIRD Reading.
CARRIED

MOTION: 116 / 2014
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That the Tax Rates Bylaw, No. 365, 2014 be given FIRST Reading.
CARRIED

MOTION: 117 / 2014
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That the Tax Rates Bylaw, No. 365, 2014 be given SECOND Reading.
CARRIED

MOTION: 118 / 2014
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That the Tax Rates Bylaw, No. 365, 2014 be given THIRD Reading.
CARRIED

MOTION: 119 / 2014
MOVED BY: COUNCILLOR
SECONDED: COUNCILLOR

That a Special Council meeting be held May 12, 2014 at 7pm to consider adoption of Bylaws No. 364 and No. 365.
CARRIED

10. NEW BUSINESS

- a) Memo – C. D. Coates, CAO – April 10, 2014 (1950-02)
**RE: BEAR MOUNTAIN LANDS ASSESSMENT APPEAL SETTLEMENT
EXTENSION AGREEMENT**

MOTION: 120 / 2014
MOVED BY: COUNCILLOR JOHANESSEN
SECONDED: COUNCILLOR ROESSINGH

That Council approve the Settlement Agreement Extension and authorize the Chief Administrative Officer to execute it on behalf of the District.
CARRIED

- b) Letter – L. Barnes, Administrator – West Shore Parks & Rec – April 17, 2014
**RE: WEST SHORE PARKS AND RECREATION SOCIETY – AUDITED
FINANCIAL STATEMENTS** (7710-02)

Councillor Williams left the meeting at 7:58pm due to a conflict of interest as he is a Society member.

MOTION: 121 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the West Shore Parks and Recreation Society – Audited Financial Statements be received.

CARRIED

Councillor Williams returned to the meeting at 7:59pm.

- c) Letter – Chris Elliott – Durwest Construction Management (0670-27)
RE: PROGRESS REPORT #8

MOTION: 122 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Community Hall Progress Report #8 be received

CARRIED

- d) Memo – T. Neurauter, C/Officer – April 30, 2014 (2240-58)
RE: COMMUNITY HALL MANAGEMENT

MOTION: 123 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the rental rates, rental agreement, rental policies and caretakers agreement for the community hall be received

CARRIED

11. IN CAMERA

MOTION: 124 / 2014
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That Council move In Camera at 8:28pm to discuss items pursuant to the Community Charter, specifically Section 90 (1)(c) labour relations or other employee relations; and Section 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED

Council reconvened from In Camera at 9:17 pm.

12. RELEASE OF IN CAMERA RESOLUTIONS

The following motion of the May 5, 2014 In Camera Meeting be released from its In Camera status.

1) RESIGNATION OF FIRE CHIEF

That Council receive the resignation of Guy Brisebois as Chief of the Highlands Fire Department.

13. ADJOURNMENT

MOTION: 125 / 2014
MOVED BY: COUNCILLOR GILL
SECONDED: COUNCILLOR ROESSINGH

That the Council meeting of May 5, 2014 adjourn at 9:17pm.

CARRIED

DRAFT

MAYOR

CORPORATE OFFICER