



DISTRICT OF HIGHLANDS  
MINUTES OF ELECTRONIC COUNCIL MEETING  
MONDAY, JANUARY 24, 2022 @ 7:00 PM  
PUBLIC INVITED TO ATTEND ELECTRONICALLY VIA ZOOM &  
IN PERSON AT COMMUNITY HALL, 729 FINLAYSON ARM ROAD

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Leslie Anderson  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
Corporate Officer Melisa Miles  
Municipal Planner Laura Beckett  
Building Official/Approving Officer Chris Leek  
(arrived at 8:15 pm)

Public Observation: 9

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**1. APPROVAL OF THE AGENDA**

MOTION: 17-2022

*Moved Councillor Roessingh Seconded Councillor Gord Baird*  
That the agenda be approved with the addition of allowing Scott Richardson to speak under Delegations.

CARRIED

**2. PETITIONS AND DELEGATIONS**

2.1

Evan Peterson, Barefoot Planning & Design presented a Council Check-In SHLAP – Land Use Direction presentation to Council which is attached as *Appendix A*, and forms part of these minutes.

Mayor Williams thanked Mr. Peterson for his presentation and asked that Council allow the other delegation to speak prior to moving forward with consideration of item 7.1 as resolved under Approval of the Agenda as amended.

Mayor Williams acknowledged that there were several additional people from the Gallery wishing to be added as delegations at this time, and received Council consent allowing David Mackas and Michelle Paleczny to speak.

Scott Richardson – Addressed Council regarding Agenda item 7.1. Mr. Richardson thanked the project team on the transparency through the survey process, and expressed desire to learn the views of those most affected, as well as a way to hear creative ideas from those filling out surveys. Mr. Richardson further advised that the HDCA is in the preliminary stages of creating a panel of experts to discuss re-wilding, and that they may wish to present at a future Council meeting.

David Mackas – Addressed Council regarding Agenda item 7.1. Mr. Mackas expressed the desire to have clarity regarding any unintended consequences of going with Option 1.

Michelle Paleczny – Addressed Council regarding Agenda item 7.1. Ms. Paleczny asked if the Consultant could repeat the number of survey responses received.

7.1

Report, Municipal Planner, January 14, 2022 (6520.21)

**RE: SOUTH HIGHLANDS LOCAL AREA PLAN**

MOTION: 18-2022

*Moved Councillor Ann Baird, Seconded Councillor Gord Baird*

That Council direct the SHLAP project team to provide Council with additional information from the survey including all the aggregated raw data broken down into two data sets results from highlands residents and results from the broader community with all comments included; And that this information be provided to Council in Committee of the Whole.

CARRIED

MOTION: 19-2022

*Moved Councillor Roessingh, Seconded Councillor Anderson*

That Council Direct the SHLAP project team to further provide at the Committee of the Whole information in relation to any unintended consequences of selecting from the options provided, as well as consequences in relation to providing mixed options for different properties.

CARRIED

**3. ADOPTION OF MINUTES**

3.1

Council – January 10, 2022

MOTION: 20-2022

*Moved Councillor Stanton, Seconded Councillor Ann Baird*

That the minutes of the January 10, 2022 Regular Council meeting be adopted.

CARRIED

*With Councillor McLean Opposed***4. REPORTS OF COMMITTEES & COMMISSIONS**

Councillor Leslie Anderson

Heritage Select Committee, South Highlands Local Area Plan Task Force, West Shore Parks and Recreation Society and Western Communities Policing Advisory Committee

**Heritage Select Committee**

The Committee met on Jan 12<sup>th</sup>, and primarily discussed their proposed 2022 Work Plan. The committee has agreed on their proposed priorities and will be bringing those forward to Council for review and approval in the near future. Thanks to Ms Beckett for her support to the committee.

**WSP&R Board**The Board met January 20<sup>th</sup>

Some updates that are not covered in the Administrator's report include: Election of officers occurred, and Kyara Kahakauwila (Metchosin) was re-elected as chair and GVLRA representative, Damian Kowalewich (View Royal) remains vice chair, and Stewart Parkinson (Colwood) remains, Chair of the Finance Committee. I remain the GVLRA alternate.

New registration software implementation had a few hiccups just due to volume on the first major registration day; issues were addressed largely without much disruption to clients.

The Seniors association have delayed their planned re-opening until at

least February to wait for COVID restrictions to change; the site continues to host a COVID testing site. Restrictions had an impact on fitness activities and the organization is adjusting again to the latest changes.

Re the 2022 budget process: Wei Wu (the new Manager of Finance) and Grant Brown (CAO) will be supporting discussions of the proposed WSP&R budget in the near future for Councils that would like their participation / presentation.

Councillor Ann Baird  
CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird  
CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission, and Sustainable Land Use Select Committee

#### **CRD Regional Water Supply Commission**

Councillor Gord Baird reported that at their last meeting, the CRD Regional Water Supply Commission reappointed Lillian Szpak Chair, and that he was appointed Vice Chair.

Councillor Marcie McLean  
Coexisting with Carnivores Alliance and Greater Victoria Family Court Youth Justice Committee

Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications (CREST), CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton  
Emergency Planning, Social Sustainability Select Committee, and Inter-Municipal Advisory Committee on Disability Issues

Mayor Williams

#### **Wed. Jan 12th, CRD Hospital District Board**

The CRD Hospital District Board received a presentation from KPMG's Lead Audit Engagement Partner, Lenora Lee:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30274&GUID=AC03C6E3-80CA-41E5-B87C-423857D2B0FD>

#### **Wed. Jan 12th, CRD Housing Corporation Board**

The CRHC received a presentation from KPMG's Lead Audit Engagement Partner, Lenora Lee:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30270&GUID=0C2CD49F-C631-4D7D-A31F-F447BE76A0C1>

We also renewed the mortgage for Cairns Park Housing.

#### **Wed. Jan 12th, Capital Regional District Board**

In the consent agenda, the CRD Board approved the KPMG Audit Plan. We also received the Capital Regional District External Grants Update for information and the Royal and McPherson Theatres Service Advisory Terms of Reference.

CAO Bob Lapham gave his 2021 4th quarter progress report:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30273&GUID=074328FB-12C3-4E7B-86FB-99AAFCE42208>

The CRD Board approved a grant application from UBCM for evacuation route planning.

#### **Wed. Jan. 19th, Performing Arts Facilities Select Committee**

The PAFSC received their 2022 terms of reference and also received a report on costs and timelines for a potential fall referendum. The committee voted to refer this information (without making a recommendation) to the Board for a more fulsome discussion. A 2/3 majority would be needed to hold a referendum and the cost would be a minimum of \$500,000.00.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30309&GUID=02C5BAD5-97CE-43CB-B292-A92C6CEF6A11>

#### **Wed. Jan. 19th CRD Environmental Services Committee**

The ESC received their 2022 terms of reference. We also recommended that the Board receive the 2020 Regional Greenhouse Gas Inventory Report for information.

The lengthy reports by Stantec can be found in the appendix:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30307&GUID=5D80BE7D-52E7-4EE3-B861-406C5213B712>

Directors were unhappy that goals were not being met but staff said the new initiatives haven't had time to show up in the stats as yet and should help us get back on target.

The ESC also received a final study report on the CRD Zero-Emission fleet initiative:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30305&GUID=EF6E8767-C788-439E-9254-DA7C82AE9819>

Staff commented on the supply shortage and wait times in obtaining ZEVs.

#### **Wed. Jan. 20th Teleconference with Adrian Dix and Dr. Bonnie Henry**

Minister Dix and PHO Bonnie Henry updated the latest outbreaks in the community:

<https://www.islandhealth.ca/news/covid-19-outbreaks/island-health-covid-19-outbreak-updates-0>

## **5. RATIFICATION OF COMMITTEE RECOMMENDATION**

### **5.1**

Sustainable Land Use Select Committee, November 17, 2021

#### **RE: BIRD SAFETY GUIDELINES, BUILDING BYLAW**

Committee Recommendation:

"That Council include bird-safety guidelines in the District of Highlands buildings bylaw including the requirement to include bird safety guidelines in building and window design and in particular the requirement that glass or transparent deck-railings have an effective collision-avoidance treatment."

Council asked the Building Official/Approving Officer to provide comments regarding the Committee's recommendation. Mr. Leek suggested that educational material to be provided to applicants may be more suitable, as there are many considerations prior to implementing regulations around collision avoidance treatments.

*Moved Councillor Gord Baird, Seconded Councillor McLean*

That Council ask SLUSC to prepare a one page educational pamphlet regarding bird safety when building that can be provided to building permit applicants.

MOTION: 21-2022

CARRIED

## 6. INTRODUCTION OF LATE ITEMS

## 7. UNFINISHED BUSINESS

## 8. CORRESPONDENCE

## 9. BYLAWS

## 10. NEW BUSINESS

10.1

Report, General Manager, Capital Region Emergency Service Telecommunications Inc. (CREST), January 5, 2022 (4200.20)  
**RE: POST DISASTER BUILDING BRIEFING NOTE**

MOTION: 22-2022

*Moved Councillor McLean, Seconded Councillor Gord Baird*

That the District of Highlands supports the post disaster building project and authorizes the CREST Director from Highlands, or their proxy designate, to endorse the project and associated borrowing at the next Shareholder meeting.

CARRIED

## 11. NOTICE OF MOTION

## 12. IN CAMERA

## 13. RELEASE OF IN CAMERA RESOLUTIONS

## 14. ADJOURNMENT

MOTION: 23-2022

*Moved Councillor Roessingh, Seconded Councillor Stanton*

That the Regular Council meeting of January 24, 2022 adjourn at 8:57 pm.

CARRIED

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MAYOR

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CORPORATE OFFICER

Adopted February 7, 2022