



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL
TUESDAY, FEBRUARY 19, 2019 @ 7:00 PM
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams	Councillor Gord Baird
Councillor Leslie Anderson	Councillor Marcie McLean
Councillor Ann Baird	Councillor Rose Stanton

ABSENT

Councillor Karel Roessingh

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Tina Neurauter
Planner Laura Beckett
Public in Attendance 12

1. APPROVAL OF THE AGENDA

Motion: 047-2019

Moved Councillor McLean, Seconded Councillor Stanton
That the agenda be approved as amended: ADD: Bob McMinn, Michael Bocking, Sally Gose and Scott Richardson as speakers under specific topics. CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF MINUTES

3.1 **Motion: 048-2019**

RE: FEBRUARY 4, 2019 COUNCIL MINUTES

Moved Councillor Gord Baird, Seconded Councillor McLean
That the Council minutes of February 4, 2019 be approved. CARRIED

3.2 **Motion: 049-2019**

RE: JANUARY 17, 2019 WEST SHORE PARKS AND RECREATION SOCIETY MINUTES

Moved Councillor McLean, Seconded Councillor Stanton
That the West Shore Parks and Recreation Society minutes of January 17, 2019 be received. CARRIED

4. REPORTS OF COMMITTEES AND COMMISSIONS

Councillor Leslie Anderson
Heritage Select Committee and Western Communities Policing Advisory Committee

Councillor Ann Baird
CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird
Capital Region Invasive Species Partnership, CRD Regional Water Commission & CRD JDF Water Distribution Commission

Councillor Marcie McLean
Councillor McLean informed that the regular meeting of the Sustainable Land Use Select Committee scheduled for Wednesday, February 20, 2019 is cancelled.

Councillor Karel Roessingh
Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton
Emergency Planning and Social Sustainability Select Committee

Mayor Williams

CRD Board meeting received 24 Climate Change delegations. The Terms of Reference for the Solid Waste Advisory Committee was amended to include a Highlands resident. Board members unanimously supported the Climate Change Emergencies Declarations. Strategic Priorities were voted on and approved four Strategic Areas: Community Wellbeing; Climate Change Adaptation and Mitigation; Strengthen First Nations Relations; and Advocacy with Governance and Accountability.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

No items

6. INTRODUCTION OF LATE ITEMS

No items

7. UNFINISHED BUSINESS

Correspondence – South Island Prosperity Project (0400.15)

7.1

RE: FOLLOW UP FROM JANUARY 21, 2019*Moved Councillor Gord Baird, Seconded Councillor McLean***Motion 050-2019**

That a letter be forwarded to the South Island Prosperity Project (SIPP) informing that the District of Highlands will not be renewing its membership and funding at this time, but should the constitution of SIPP be amended to include climate adaptation and mitigation the District will reconsider its membership.

Motion 051-2019*Moved Councillor Gord Baird, Seconded Councillor McLean*

That the motion be amended to include the follow words after the word mitigation “that meets the 20/30 carbon neutrality targets as stated in the declarations of Climate Action Emergencies.”

Question was called on the Amendment.

CARRIED

Question was then called on the main motion as Amended.

CARRIED

OPPOSED: MAYOR WILLIAMS

7.2

Report – Corporate Officer

RE: PUBLIC ENGAGEMENT – MARY LAKE*Moved Councillor Gord Baird, Seconded Councillor Anderson***Motion 052-2019**

That this item be referred to staff to bring a report back to Council with recommendations on a public consultation plan as outlined in Policy II-111 after the Greater Victoria Greenbelt Society has confirmed grant funding is in place.

CARRIED

7.3

RE: FOI REQUEST TO THE PROVINCIAL GOVERNMENT REGARDING THE OK INDUSTRIES MINE PERMIT APPLICATION*Moved Councillor Ann Baird, Seconded Councillor McLean***Motion 053-2019**

That staff file a second Freedom of Information request to Provincial Government regarding OK Industries Mine Permit Application on the same topics as the first request.

CARRIED

Moved Councillor Gord Baird, Seconded Councillor Stanton

That the reply to the FOI request be immediately available to the public and posted on the District of Highlands website.

CARRIED

8. CORRESPONDENCE

8.1

Correspondence – Highlands District Community Association

RE: BULLETIN BOARDS (5330.01)*Moved Councillor McLean, Seconded Councillor Ann Baird***Motion 054-2019**

That \$18,000 be included in the 2019 budget and Five Year Financial Plan with \$8,000 (funds remaining from 2018 budget) immediately being made available to the Highlands District Community Association for the construction of bulletin boards.

CARRIED

- 8.2
Motion 055-2019
Correspondence – Recycling Council of BC
RE: 45TH ANNUAL ZERO WASTE/CIRCULAR ECONOMY CONFERENCE 2019
Moved Councillor Anderson, Seconded Councillor Gord Baird
That the correspondence from the Recycling Council of BC regarding the 45th Annual Zero Waste/Circular Economy conference 2019 be received.
CARRIED
- 8.3
Motion 056-2019
Correspondence – West Coast Environmental
RE: YOUR LOCAL CLIMATE CHANGE IMPACTS AND THE FOSSIL FUEL INDUSTRY
Moved Councillor Gord Baird, Seconded Councillor McLean
That the correspondence from West Coast Environmental regarding Local Climate Change Impacts and the Fossil Fuel Industry be received.
CARRIED
- 8.4
Motion 057-2019
Correspondence – Highlands District Community Association
RE: OK INDUSTRIES MINES ACT PERMIT APPLICATION #1610713
Moved Councillor Gord Baird, Seconded Councillor Ann Baird
That the correspondence from the HDCA regarding OK Industries Mines Act Permit Application and the correspondence from M. Bocking regarding Highlands OCP and the South Highlands be received.
CARRIED
- 8.5
Motion 058-2019
Correspondence – M. Bocking
RE: HIGHLANDS OCP AND THE SOUTH HIGHLANDS (6520.01)
Moved Councillor Gord Baird, Seconded Councillor Ann Baird
That a letter of support from the District of Highlands be provided to SIPP for their application to the Smart Cities Challenge.
CARRIED
- 8.6
Motion 059-2019
Correspondence – South Island Prosperity Project
RE: MUNICIPAL PARTNER SUPPORT – SIPP'S APPLICATION TO SMART CITIES CHALLENGE (0400.15)
Moved Councillor Gord Baird, Seconded Ann Baird
That the Management Plan and information on Mary Lake Nature Sanctuary and Highlands OCP be received.
CARRIED
- 8.7
Motion 059-2019
E-Mail Correspondence – Greater Victoria Greenbelt Society
RE: MANAGEMENT PLAN & MARY LAKE NATURE SANCTUARY AND HIGHLANDS OCP
Moved Councillor Stanton, Seconded Councillor McLean
That the Management Plan and information on Mary Lake Nature Sanctuary and Highlands OCP be received.
CARRIED
9. BYLAWS
No items
10. NEW BUSINESS
10.1
Motion 060-2019
Proposed Motion – Councillors Ann and Gord Baird
RE: MINI UPDATE TO OCP SECTION 2.6 (6520.01)
Scott Richardson and Michael Bocking both addressed Council regarding the proposed update to s.2.6 of Highlands Official Community Plan supporting an amendment.
Moved Councillor McLean, Seconded Councillor Gord Baird
That staff prepare a report to remove or improve the wording in s.2.6 of Highlands Official Community Plan to reflect Highlands' values contained in the OCP vision statement, and objectives and policies.

- Motion 061-2019** *Moved Councillor Gord Baird, Seconded Councillor McLean*
That the word “immediately” be inserted into the motion following the word “staff” in the first line.
- Motion 062-2019** *Moved Councillor McLean, Seconded Councillor Gord Baird*
That the following words be inserted at the end of the motion “as well as implications and steps of a potential OCP Amendment”.
- Question was called on the Amendment to the Amendment. CARRIED
OPPOSED COUNCILLOR STANTON
- Question was called on the Amendment. CARRIED
- Question was called on the Main Motion as Amended. CARRIED
OPPOSED COUNCILLOR STANTON AND MAYOR WILLIAMS
- Motion 063-2019** *Moved Councillor Gord Baird, Seconded Councillor Ann Baird*
That Council direct staff to begin the process of a Local Area Plan (LAP) for South Highlands immediately following budget discussions. DEFEATED
- Motion 064-2019** *Moved Councillor Gord Baird, Seconded Councillor Anderson*
That the item of a South Highlands Local Area Plan (LAP) be forwarded to the 2019 Strategic Planning sessions. CARRIED
- 10.2 Report – Chief Administrative Officer
RE: FINANCIAL PLAN REVIEW SCHEDULE
- Motion 065-2019** *Moved Councillor McLean, Seconded Councillor Gord Baird*
That Council approve the Financial Plan Review Process Schedule and direct staff to give notice to District Committees and the public to enable public participation and consultation. CARRIED
- 10.3 Report – Corporate Officer
RE: COMMUNITY HALL RENTAL WAIVER
- Motion 066-2019** *Moved Councillor Gord Baird, Seconded Councillor Stanton*
That Council approve the subsidy request for a two full day rental request by Canvas Church, for a community youth event on June 14 and 15, 2019 with the applicant being charged \$300 for the rental and \$100 for insurance and caretaking. CARRIED
- 10.4 Report – Corporate Officer
RE: DR. WALKER CYCLING AND BROAD STREET CYCLES – RACE REQUEST
- Motion 067-2019** *Moved Councillor Anderson, Seconded Councillor Gord Baird*
That the occupancy of roadways as listed below:
- Sunday, March 10, 2019 – 12:00 PM to 3:30 PM
 - Sunday, April 14, 2019 – 10:00 AM to 1:30 PM
 - Wednesday, April 24, 2019 – 5:30 PM to 8:00 PM
 - Wednesday, June 5, 2019 – 5:30 PM to 8:00 PM
 - Wednesday, June 19, 2019 – 5:30 PM to 8:00 PM
- for the purposes of holding cycling races, be approved subject to the Event Organizer entering into a public property occupancy agreement in which it will among other standard requirements:

- a) Release and indemnify the District from any claims or liability associated with the event and provide evidence of public liability insurance in the amount of not less than \$5,000,000;
- b) Agree to pay all invoices from the District for any possible costs incurred in connection with the event; and
- c) Agree to give two weeks notice to all residents along the proposed route as described in the public property occupancy agreement.

With the Corporate Officer being authorized to execute such agreement on behalf of the District of Highlands. CARRIED

10.5

Report – Corporate Officer

RE: COMMEMORATIVE TREE PLANTING – LOCAL GOVERNMENT AWARENESS WEEK

Motion 068-2019*Moved Councillor Gord Baird, Seconded Councillor Ann Baird*

1. That staff purchase a tree, up to \$100, from an existing supplier and that the LGMA provide a reimbursement of up to \$50.
2. That staff liaise with the Highland Parks and Recreation Association to discuss possible tree planting at the Community Garden site;
3. Should the HPRA not be interested in this initiative that staff proceed with selecting a tree to plant in a suitable location; and
4. That when the planting occur, that a commemorative tree planting take place in recognition of the local government profession and ongoing commitment to the community. CARRIED

10.6

Report – Corporate Officer

RE: CRD BYLAW ENFORCEMENT SERVICES AGREEMENT

Motion 069-2019*Moved Councillor Ann Baird, Seconded Councillor Anderson*

That Council approve the agreement for Bylaw Enforcement Services with the CRD and that the Mayor and Corporate Officer be authorized to execute the agreement. CARRIED

11. IN CAMERA

Motion 070-2019*Moved Councillor Ann Baird, Seconded Councillor Stanton*

That Council move In Camera at 9:20 PM to discuss items specific to the Community Charter, specifically s.90 (1) (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and s.90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service. CARRIED

12. RISE AND REPORT

13. ADJOURNMENT

Motion 071-2019*Moved Councillor McLean, Seconded Councillor Anderson*

That the Council meeting of February 19, 2019 adjourn at 9:42 PM.

MAYOR

CORPORATE OFFICER