



**DISTRICT OF HIGHLANDS  
MINUTES OF SPECIAL COUNCIL  
TUESDAY, MARCH 26, 2019 @ 8:30 AM  
COMMUNITY HALL, 729 FINLAYSON ARM ROAD**

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams	Councillor Marcie McLean
Councillor Leslie Anderson	Councillor Karel Roessingh
Councillor Ann Baird	Councillor Rose Stanton
Councillor Gord Baird	

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton	Planner Laura Beckett
Corporate Officer Tina Neurauder	Building Official Chris Leek

Facilitator Allison Habkirk

**1. APPROVAL OF THE AGENDA**

**Motion: 097-2019**

*Moved Councillor Stanton, Seconded Councillor Roessingh  
That the agenda be approved.*

CARRIED

**2. UNFINISHED BUSINESS**

**RE: SECOND COUNCIL STRATEGIC PLANNING WORKSHOP**

Mayor Williams welcomed the facilitator Allison Habkirk.

Ms. Habkirk, the facilitator, asked Council members for carry forward items from the previous strategic plan.

The following items were identified for discussion:

- Backyard burning
- Community hall – external use of property
- Wildlife co-existence – education
- Parks master plan
- Accessibility upgrades – Heritage Park
- Blasting bylaw
- Covenant enforcement
- Groundwater – UVic Gap analysis
- Road Safety Issues
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Council members then went on to review the scoping sheets and Gantt chart. Staff reviewed each scoping sheet and discussion ensued regarding proposed timing and deliverables.

*Moved Councillor Gord Baird, Seconded Ann Baird*

**098-2019**

*That the item Amenity Policy Review- Heritage Amenity Policy be moved and included with the item South Highlands Local Area Plan.*

CARRIED

Council then reviewed the above items added for discussion. The one item to be added to the 2019 strategic priorities is back yard burning (regulation) and the community hall landscaping scoping to be reviewed with a possible completion start year.

New strategic plan – what does it look like?

1. Simple, efficient document
2. Overarching Objectives (clearly laid out)
  - Include scoping sheets and Gantt chart (appendices)
3. Clearly defined deliverables
4. Connection/reference to the ICSP and OCP
5. Reference to core work

Objectives to include:

1. Responding to the Climate Emergency
  - Working towards carbon neutrality by 2030
  - Adaptation and Resiliency
2. Emergency Planning
3. Water and Environmental Protection
4. Protecting and enhancing rural values
5. Public health and safety

Next Steps:

- Scoping sheets required for fire regulations and landscaping at community hall reviewed in order to be done sooner.
- Simplified strategic plan for review (objectives and scoping sheets and Gantt chart - attachments, connection with OCP and ICSP)

### 3. ADJOURNMENT

Motion: 099-2019

*Moved Councillor Gord Baird, Seconded Councillor Ann Baird*  
That the Special Council Meeting adjourn at 12:05 PM.

CARRIED

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MAYOR

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CORPORATE OFFICER