



**DISTRICT OF HIGHLANDS
MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING
MONDAY, MARCH 27, 2023 @ 7:00 PM
COMMUNITY HALL, 729 FINLAYSON ARM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams
Councillor Leslie Anderson
Councillor Ann Baird
Councillor Gord Baird
Councillor Marcie McLean
Councillor Karel Roessingh
Councillor Rose Stanton

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Melisa Miles

Public Observation: 4

1. APPROVAL OF THE AGENDA

Moved Councillor Roessingh, Seconded Councillor Stanton
That the agenda be approved as presented.

CARRIED

2. ADOPTION OF MINUTES

3. UNFINISHED BUSINESS

**4. RECOMMENDATIONS FROM
COMMITTEES AND COMMISSIONS**

5. NEW BUSINESS

5.1

Report, Chief Administrative Officer, March 23, 2023 (1700.27)
RE: DRAFT FIVE YEAR FINANCIAL PLAN – 2023 - 2027

Lorraine Hilton, Chief Administrative Officer presented Council with an overview of the Draft 5 Year Financial Plan highlighting the following:

- Budget Process – Legislative Requirements
- 2022 Overview
- 2022 Capital Expenditures/Projects
- Introduction – 2023 Budget
- 2023 Draft Budget
- Consolidated Five Year Financial Plan
- Projected Operating Revenues / Expenses
- General Government Administration Operating Expenses
- Protective Services Expenses
- Transportation Expenses
- Planning Expenses
- Recreation / Culture Expenses
- COVID-19 Revenue and Expenses
- Capital Program
- Five Year Capital Plan
- Reserves Score Card
- Long Term Financial Plan – Financial Sustainability, Financial Flexibility, Financial Exposure
- Tax Policy
- Next Steps

There was general discussion regarding the Draft Plan and CAO Hilton answered questions from Council.

Mayor Williams thanked Ms. Hilton for the presentation and opened the floor to Council for questions.

Mayor Williams then asked if there were any members of the public wishing to speak, and the following members of the gallery provided comments:

Bob McMinn, Highlands resident, commented regarding the Growing Communities Fund and the potential for it to be used toward subsidized affordable community housing opportunities on crown land for young families who may be interested in serving on the volunteer Fire Department or other services within the community.

Scott Richardson, Highlands resident, commented regarding the 2023 to 2027 Reserves Score Card, specifically regarding the intention to progress the items reflected as low status to good status.

Moved Councillor Roessingh, Seconded Councillor Anderson
That the report from the Chief Administrative Officer dated March 23, 2023, be received.

CARRIED

6. ADJOURNMENT

Moved Councillor Anderson, Seconded Councillor Gord Baird
That the Special Committee of the Whole meeting of March 27, 2023 adjourn at 8:33 pm.

CARRIED

MAYOR

CORPORATE OFFICER