



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL MEETING
MONDAY, June 6, 2022 @ 7:00 PM
COMMUNITY HALL, 729 FINLAYSON ARM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams
Councillor Leslie Anderson
Councillor Ann Baird (attended electronically)
Councillor Gord Baird
Councillor Marcie McLean (attended electronically)
Councillor Karel Roessingh (attended electronically)
Councillor Rose Stanton

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Melisa Miles
Municipal Planner Laura Beckett
Building Inspector Chris Leek

Public Observation: 4

1. APPROVAL OF THE AGENDA

MOTION: 142-2022

Moved Councillor Stanton, Seconded Councillor Roessingh
That the agenda be approved as presented with the addition of Sally Gose under Petitions and Delegations.

CARRIED

2. PETITIONS AND DELEGATIONS

2.1

Sally Gose, Highlands resident thanked Council for the attention to the Mount Work matter and clarified that her comments from the May 9, 2022 Committee of the Whole regarding The Land Conservancy of BC (TLC) were more referring to encouraging the CRD to work collaboratively with TLC in respect to the obligations for registered covenants on the lands.

3. ADOPTION OF MINUTES

3.1

MOTION: 143-2022

Council – May 16, 2022

Moved Councillor Gord Baird, Seconded Councillor Stanton
That the minutes of the May 16, 2022 Regular Council meeting be adopted.

CARRIED

3.2

MOTION: 144-2022

Sustainable Land Use Select Committee – March 23, 2022

Moved Councillor Gord Baird, Seconded Councillor Anderson
That the minutes of the March 23, 2022 Sustainable Land Use Select Committee meeting be received.

CARRIED

3.3

MOTION: 145-2022

West Shore Parks and Recreation Society – April 14, 2022

Moved Councillor Anderson, Seconded Councillor Stanton
That the minutes of the April 14, 2022 West Shore Parks and Recreation Society meeting be received.

CARRIED

4. REPORTS OF COMMITTEES & COMMISSIONS

Councillor Leslie Anderson
Heritage Select Committee, South Highlands Local Area Plan Task Force, West Shore Parks and Recreation Society and Western Communities Policing Advisory Committee

Councillor Ann Baird
CRD Climate Action Committee and CRD Housing Trust Fund Commission

May 13, 2022 - CRD Climate Action Inter-Municipal Task Force

- Last meeting of this term
- 5 members in attendance from North Saanich, Sidney, Saanich, Victoria, Salt Spring Island, Highlands (10 members absent)
- Update on CRD Climate Action Programs
 - new requisition has been approved.
 - Central Saanich has provided notice to pull out of the service
 - Two focus areas for biggest impact:
 - **Regional electric mobility program:**
Focusing efforts on accessing grants to accelerate EV charging infrastructure installation and creating guidelines to support private sector chargers. Recruiting an E-mobility Coordinator to assist with implementation. Launching an e-mobility (EV and e-bike) awareness program (grant funded) to promote both EVs and e-bikes at in-person events through the summer.
 - **Regional energy retrofit program:**
Scoping request for proposal for a third party to deliver a region-wide concierge service to support residents navigate and complete retrofits. Aiming for launch in late fall 2022. Bring it Home 4 Climate continues in the interim.
 - These two programs do not account for the increases in embodied carbon emissions associated with them
- Presentation by Robin Webb of CEA (Community Energy Association)
 - Shared highlights from the [BC Mayors Climate Leadership Council](#), [Climate Leaders Playbook](#), and Climate Leaders Institute.
 - [Climate Leaders Institute conference](#) June 8-10.
 - Also note that Embodied Carbon in buildings is a big topic right now including tools that might become available for Local Governments.
- Attendees shared current community updates, initiatives, and priorities with the group related to climate change. Topics relate to:
 - SSI: community composting and firehall upgrade referendum on SSI,
 - Highlands: local area planning, exploration of a new climate reserve fund, Mt. Work Plan consultation, new bike lane,
 - Saanich: PACE financing in Saanich,
 - North Saanich: EV chargers, OCP updates, tree bylaw,
 - Sidney: EV chargers, OCP updates, climate plan

- update,
- Victoria: various active transportation projects, free transit program, single use items and deconstruction bylaws in Victoria.

Councillor Gord Baird
CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission, and Sustainable Land Use Select Committee

CRD Regional Water Supply Commission (May 18, 2022)

At this meet we adopted the [Greater Victoria Drinking Water Quality - 2021 Annual Report](#) and had a presentation on the 2022 Water Service Master Plan and directed staff to seek public engagement and forward the Master Plan onto the CRD Board.

The 2022 Master Plan replaces the last master plan approved in 1994. In summary the plan details 7 categories of capital works initiatives, that are comprised of 21 capital works projects to be designed and completed over the next 30 years. The 1994 plan's main focus was to secure supply; the 2022 plan's focus is to address risks by building resilience and redundancy into our water supply system. Key aspects are:

- Filtration plant
Presently we have an unfiltered water system, but with inevitable complications from climate change (warmer water, higher potential for wildfire particulates, and the need to divert the Leech Water Shed into the Sooke Lake system), filtration is inevitable. Associated with this filtration system is a new Northern Intake tower with floating pump station, diversion of the Leech, and several associated raw water transmission projects
- Goldstream connector
Installation of a pipe from Goldstream reservoir to the treatment plant
- Treated Water Transmission upgrades
Multiple upgrades to the transmission lines to build redundancy to the areas presently served by single lines, to provide for increased demand, and to allow higher water pressure feeds in the lines
- East West Sook Connector
To route a new pipe from the main treatment facility (new filtration system) to service Sooke and the JDF electoral area, and decommission the Sooke River Treatment Plant (but keep in place for serving ecosystem flows)

In 2022 dollars the plan is estimated at \$1.52 billion; adjusted for inflation at the projected time of mid- construction the Net Present Value is \$2 billion. Funding of the water utility has always been served by rates – due to the long-term lifespan of the capital infrastructure proposed funding will occur through rates, financing over 25 year amortization, and repayment of financing past the 30 year timeframe via increased demands from population growth.

DCCs and potential grant funding have not been included though will likely be utilized reducing the demands placed on rates.

[Link to Staff Report](#)

[Link to the 2022 Water Master Plan presentation slides](#)

Councillor Marcie McLean

Coexisting with Carnivores Alliance and Greater Victoria Family Court and Youth Justice Committee

Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications (CREST), CRD Arts and Greater Victoria Public Library Board

CRD Arts Commission:

At its last meeting on May 25th, the Arts Commission approved \$37,950 for Equity Grants and \$32,050 for IDEA Grants. Equity Grants are intended to support applicants that face systemic barriers to accessing support through other CRD Arts and Culture Service funding programs. Equity Grants are unique among CRD funding programs as it allows a not-for-profit society to function as a “Sponsor Society”, on behalf of an Equity applicant that is not itself a society. 2022 saw the highest number of applicants to the Equity Grant program in the past four years (see Table 1). This increase was directly attributable to the newly expanded eligibility of allowing CRD Operating Clients to sponsor projects, which accounted for three out of eight applications. In total, four applications came from first-time applicants and four from returning applicants.

The IDEA Grant program supports and encourages initiatives by non-arts mandated organizations, or those that may not otherwise be eligible for other CRD programs, to develop and use arts initiatives in the delivery of their mandates.

Councillor Rose Stanton

Emergency Planning, Social Sustainability Select Committee, and Inter-Municipal Advisory Committee on Disability Issues

Mayor Williams

Wed. May 18th, 2022 CRD Planning & Protective Services

The Planning and Protective Services Committee recommended that the board approve Sooke’s Regional Context Statement

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=31200&GUID=B18D6719-FD70-4949-B163-BDA95E4E7FE0>

Wed. May 18th, 2022 CRD Environmental Services Committee

The ESC recommended to the CRD Board that staff be directed to issue a Request for Proposals for a six-year contract for Board approval to provide residential curbside blue box collection, from

January 1, 2024 to December 31, 2029; and bring back proposals to the ESC and the CRD Board for direction. Also, that staff accept the Recycle BC one year extension to their current agreement and then enter into a new five-year agreement to provide curbside recycling services.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=31232&GUID=7461C689-EE11-4C7E-A055-478881E20B4D>

The ESC received a report on the disposal of international cruise ship waste at Hartland Landfill.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=31233&GUID=E8AA41F1-CDED-4206-B4E8-3338AF47CC39>

The ESC also recommended to the CRD Board that staff be authorized to submit the Regional Public Electric Vehicle Charging Network project to the Investing in Canada Infrastructure Program's CleanBC Communities Fund grant program on behalf of the participating local governments and First Nations.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=31235&GUID=1CE359FD-F966-44F9-964F-1E64F032B898>

We also recommended to the CRD Board that staff bring back a report outlining costs for a Canada Goose Management Service. The goose population continues to create havoc in the region.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=31234&GUID=5C8F210C-C70A-4FB7-9D7C-FD9616710CF8>

Tues. May 24th, 2022 Mayor's Meeting

The Mayors held a meeting in person at the Fisgard Lighthouse and heard a history of Fort Rodd Hill and Fisgard Lighthouse National Historic Sites from the National Parks Staff.

The Mayors also discussed First Nations reconciliation and will be reaching out to bands in our region for possible coordination on orange shirt day Sept 30th. Charla Huber has been contacted by Mayor Murdoch of Oak Bay to help organize meetings with the band councils. Requests will be delivered in person to them as that is the traditional way of doing business.

Wed. May 25th, MS Teams Meeting with Minister Cullen and Minister Conroy regarding the BC Wildfire Service

BC Mayors held a roundtable with the ministers to discuss the upcoming 2022 wildfire season. The spring outlook was cooler than normal with above average precipitation. FireSmart rebates have been doubled and extended to multiyear plans.

5. RATIFICATION OF COMMITTEE

RECOMMENDATIONS**6. INTRODUCTION OF LATE ITEMS****7. UNFINISHED BUSINESS**

7.1 Correspondence, West Coast Environmental Law, April 25, 2022
(0110.20)

**RE: ADVOCACY FOR LEGISLATION TO PROTECT BIOLOGICAL
DIVERSITY AND ECOSYSTEM HEALTH**

MOTION: 146-2022

Moved Councillor Anderson, Seconded Councillor Gord Baird

That Council rescind their May 16, 2022 motion regarding reference to the April 25, 2022 West Coast Environmental Law letter of advocacy as per the Draft Notice of Motion and Advocacy Resolution for Legislation to Protect Biological Diversity and approve to replace with the revised version as re-submitted.

CARRIED

7.2 Report, Corporate Officer, May 30, 2022 (5810.01)

**RE: LETTER TO CRD REGARDING MOUNT WORK REGIONAL PARK
DRAFT MANAGEMENT PLAN**

MOTION: 147-2022

Moved Councillor Gord Baird, Seconded Councillor Stanton

That the letter attached to the Corporate Officer's May 30th report in response to the Mount Work Regional Park Draft Management Plan be received with changes to the bullet referencing The Land Conservancy of BC to read: Encourage the Capital Regional District to work collaboratively with The Land Conservancy of BC (TLC) in respect to the obligations for registered covenants on the Lands; and that the letter be sent to the Capital Regional District.

7.3

CARRIED

Report, Building Inspector, May 26, 2022 (3800.01)

RE: BC ENERGY STEP CODE IMPLEMENTATION

MOTION: 148-2022

Moved Councillor Gord Baird, Seconded Councillor Anderson

That staff be directed to amend Highlands' Building Bylaw 192 to incorporate the BC Energy Step Code, requiring approach 3 for all new construction as noted on the report from the Building Inspector dated May 26, 2022, with a modification that the last 2 bullet points be changed from Step 2 to Step 3.

CARRIED

8. CORRESPONDENCE**9. BYLAWS****10. NEW BUSINESS**

10.1

Report, Municipal Planner, May 27, 2022 (0970.09)

RE: GRANT TO REPLACE PUBLIC EV CHARGING UNITS

MOTION: 149-2022

Moved Councillor Anderson, Seconded Councillor Stanton

That District of Highlands participate in the CRD led Regional Public Electric Vehicle Charging Network project grant application to the Investing in Canada Infrastructure Program CleanBC Communities Fund grant program; and

That the District of Highlands supply sites located at 729 Finlayson Arm Road to install 2 level 2 public EV charging stations.

CARRIED

10.2 Report, Chief Administrative Officer, May 30, 2022 (5330.20)
RE: 2022 PAVING PROGRAM – CONTRACT AWARD

MOTION: 150-2022 *Moved Councillor Stanton, Seconded Councillor Gord Baird*
 That staff be authorized to enter into a contract with Capital City Paving Ltd. For the 2022 paving program, up to a value of \$195,000 plus tax, based on lowest quote. CARRIED

10.3 Report, Corporate Officer, June 3, 2022 (3900.400)
RE: COUNCIL REMUNERATION AND EXPENSES BYLAW REVIEW

MOTION: 151-2022 *Moved Councillor McLean, Seconded Councillor Ann Baird*
 That staff bring back for June 20, 2022 Regular Council meeting comparable indemnities from relatable community sizes for Mayor and Council to consider this matter
 DEFEATED
With Councillors' Anderson, Ann Baird, Gord Baird, Roessingh, Stanton, and Mayor Williams voting opposed

MOTION: 152-2022 That Council receive the report from the Corporate Officer dated June 2, 2022 titled Council Remuneration and Expenses Bylaw Review for information.

CARRIED

10.4 Report, Chief Administrative Officer, May 30, 2022 (0645.20)
RE: ACTIVITY REPORTING JANUARY 1 TO APRIL 30, 2022

MOTION: 153-2022 *Moved Councillor Anderson, Seconded Councillor Stanton*
 That the January 1 to April 30, 2022 Activity reports attached to the report from the Chief Administrative Officer be received.

CARRIED

11. NOTICE OF MOTION**12. MOTION TO MOVE IN CAMERA****13. RELEASE OF IN CAMERA RESOLUTIONS****14. ADJOURNMENT**

MOTION: 154-2022 *Moved Councillor Gord Baird, Seconded Councillor Stanton*
 That the Regular Council meeting of June 6, 2022 adjourn at 8:08 pm. CARRIED

 MAYOR

 CORPORATE OFFICER