



**DISTRICT OF HIGHLANDS  
MINUTES OF COUNCIL  
MONDAY, AUGUST 12, 2019 @ 7:00 PM  
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams	Councillor Marcie McLean
Councillor Leslie Anderson	Councillor Rose Stanton
Councillor Ann Baird	Councillor Karel Roessingh
Councillor Gord Baird	

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**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton	Public in Attendance 8
Planner Laura Beckett	
Building Inspector Chris Leek	
Administrative Assistant Liz Condon	

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**1. APPROVAL OF THE AGENDA**

**MOTION: 241-2019**

*Moved Councillor McLean, Seconded Councillor Roessingh*  
That the agenda be approved as amended: Add under Section 2 – Petitions and Delegations: Bob McMinn and Sally Gose. CARRIED

**2. PETITIONS AND DELEGATIONS**

2.1

Andrew Pape-Salmon and Daniel Cammiade– Southern Vancouver Island Nature Trails Society presented to Council regarding its initiative to develop a 200 km “network” of multi-use nature trails, and seeking Council support for its proposal in this regard to the BC Real Estate Foundation.

There was consensus to move item 8.2 forward for consideration at this time.

**MOTION: 242-2019**

*Moved Councillor Gord Baird, Seconded Councillor Rose Stanton*  
That a letter of support be provided for the South Vancouver Island Nature Trails Society’s proposal to the BC Real Estate Foundation.

*Moved by Councillor McLean*

That the motion be amended to insert the words “in principle” immediately following the word “support”.

The motion to amend failed due to the lack of a seconder.

The question was then called.

CARRIED  
**OPPOSED: COUNCILLOR MCLEAN**

2.2

Bob McMinn, Highlands resident, addressed Council regarding Item 10.4 - Request for Permissive Tax Exemption - Greater Victoria Greenbelt Society.

2.3

Sally Gose, Highlands resident addressed Council and informed Council of the ongoing issues with Millstream Lake and Ross Durrance Roads, suggesting more police presence.

It was agreed staff would seek any enforcement statistics that may be available from the West Shore RCMP.

**3. ADOPTION OF MINUTES**

- 3.1 **MOTION: 243-2019** **RE: COUNCIL – July 15, 2019**  
*Moved Councillor Anderson, Seconded Councillor McLean*  
 That the Council minutes of July 15, 2019 be adopted. CARRIED
- 3.2 **MOTION: 244-2019** **RE: SOCIAL SUSTAINABILITY SELECT COMMITTEE – June 11, 2019**  
*Moved Councillor Roessingh, Seconded Councillor McLean*  
 That the Social Sustainability Select Committee minutes of June 11, 2019 be received. CARRIED
- 3.3 **MOTION: 245-2019** **RE: SUSTAINABLE LAND USE SELECT COMMITTEE – June 19, 2019**  
*Moved Councillor Roessingh, Seconded Councillor McLean*  
 That the Sustainable Land Use Select Committee minutes of June 19, 2019 be received. CARRIED

**4. REPORTS OF COMMITTEES AND COMMISSIONS**

Councillor Leslie Anderson  
*Heritage Select Committee and Western Communities Policing Advisory Committee*

Councillor Ann Baird  
*CRD Climate Action Committee and CRD Housing Trust Fund Commission*

Councillor Gord Baird  
 Regional Vegetation Management Strategy - Wed Aug 7 A meeting occurred at CRD with CRD Parks and Watershed Staff, BC MFLNRO Coastal Fire Specialist and myself. We discussed the present funding opportunity, and the future funding streams and what would be a best match to move the concept of the Regional Management Strategy forward. CWPP's are being phased out in pursuit of Resiliency Planning which has a broader range of activities inclusive of traditional fuel source management, to education, interregional resiliency co-operation and planning, Fire-smart demonstration projects and more. Due to the complexity of the ask, and the forthcoming changes to the funding pathways, we discussed beginning with funding a consultant over one year to develop a regional plan that we would then use to apply for the new funding stream.

Water commissions are not meeting until September.

Councillor Marcie McLean  
*Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee*

Councillor Karel Roessingh  
*Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board*

Councillor Rose Stanton  
*Emergency Planning and Social Sustainability Select Committee*

Mayor Williams

**Wed. July 17th, 2019 CRD Planning and Protective Services Committee**

The Planning and Protective Services Committee recommended that the CRD staff consult with local fire chiefs about the best way to look at a united fire dispatch model. Many chiefs have indicated that they are happy with the current model and would not support a change of their service provider. Many have indicated that a one size fits all approach may not fit the needs of their local communities. The PPS Committee awaits a staff report after conversations have been held with local firefighter leaders.

**Primary Care Network Steering Committee**

On Aug 27th, The Primary Care Network Steering Committee will meet at Langford City Hall at 1 PM. The priority of the Ministry of Health is to enhance capacity and patient access through team based primary care services. The steering committee has been examining other models throughout the province that have built "not for profit" community based health care facilities to attract family doctors in an effort to alleviate the current shortage.

**5. RATIFICATION OF COMMITTEE RECOMMENDATIONS****6. INTRODUCTION OF LATE ITEMS****7. UNFINISHED BUSINESS**

7.1

**MOTION: 246-2019**

ASSET MANAGEMENT STRATEGY IMPLEMENTATION:

Report – J. Manson, PEng, Brentwood Advisory Group

**RE: PAVEMENT MANAGEMENT PLAN***Moved Councillor Gord Baird, Seconded Councillor McLean*

That the report from the Brentwood Advisory Group regarding the Pavement Management Plan be received. CARRIED

Preliminary Presentation – P. Murray, Brentwood Advisory Group

**RE: LONG TERM FINANCIAL PLAN**

Council received a preliminary presentation on Long Term Financial Planning. Council will receive the official Long Term Financial Plan in the Fall.

7.2

**MOTION: 247-2019**

Motion from July 15, 2019 Council Meeting

**RE: 1943 MILLSTREAM ROAD***Moved Councillor McLean, Seconded Councillor Roessingh*

That staff be directed to invite the property owners and operators of the facility located at 1943 Millstream Road to an upcoming Council meeting to introduce themselves to Council and update Council on the change of operation and ownership on site. CARRIED

7.3

**MOTION: 248-2019**

Motion from July 15, 2019 Council Meeting

**RE: CRD STAFF REPORT***Moved Councillor McLean, Seconded Ann Baird*

That Staff be directed to place the May 22, 2019 CRD staff report to the Parks and Environmental Committee entitled: Amendment to Millstream Meadows Capital Plan on the next Council Agenda. CARRIED

**OPPOSED: COUNCILLOR ROESSINGH**

7.4

**MOTION: 249-2019**

Report – Building Inspector

**RE: COMMUNITY HALL LANDSCAPE***Moved Councillor Gord Baird, Seconded Councillor McLean*

That staff be given direction to construct Phase 1 of the garden and landscaping substantially as per the concept drawings attached to the Building Inspector's report dated August 7, 2019, subject to ongoing consultation with professional gardeners and landscape designers, and including cleaning up Area 5 on the attached site map. CARRIED

**8. CORRESPONDENCE**

8.1

**MOTION: 250-2019****RE: REGIONAL CONCEPT OF OPERATIONS AND SUPPORTING MEMORANDUM OF UNDERSTANDING***Moved Councillor Stanton, Seconded Councillor Roessingh*

That the Chief Administrative Officer be authorized to sign the Memorandum of Understanding that supports the Regional Concept of Operations during events of regional emergency significance. CARRIED

- 8.2 Correspondence – A. Pape-Salmon, Director, Southern Island Nature Trails Society  
**RE: BC REAL ESTATE FOUNDATION APPLICATION**  
This item previously dealt with under Section 2.1.
- 8.3 Correspondence – S. Richardson, HDCA  
**RE: OK INDUSTRIES MINES ACT PERMIT APPLICATION**  
*Moved Councillor McLean, Seconded Councillor Roessingh*  
**MOTION: 251-2019** That the correspondence from the HDCA regarding OK Industries Mines Act Permit application be received. CARRIED
- 8.4 Correspondence – S. Richardson, HDCA  
**RE: SOUTH HIGHLANDS LOCAL AREA PLAN**  
*Moved Councillor Stanton, Seconded Councillor Roessingh*  
**MOTION: 252-2019** That the correspondence from the HDCA regarding the South Highlands Local Area Plan be received. CARRIED
- 8.5 Correspondence – Mayor Rob Martin, City of Colwood  
**RE: ROYAL BAY WATERFRONT – PRE-FEASIBILITY STUDY-PASSENGER FERRY**  
*Moved Councillor Stanton, Seconded Councillor Roessingh*  
**MOTION: 253-2019** That the District of Highlands supports in principle the location of a passenger ferry terminal on the Royal Bay waterfront in the City of Colwood and a passenger ferry terminal in the City of Victoria, subject to further studies regarding potential impact to the shoreline, and capacity of the transportation infrastructure. CARRIED
- 8.6 It was agreed that it also be suggested that consideration be given to the use of sustainable energy options for any potential terminals or vessels.
- Correspondence – West Shore RCMP  
**RE: BIANNUAL REPORT**  
*Moved Councillor Gord Baird, Seconded Councillor Ann Baird*  
**MOTION: 254-2019** That the West Shore RCMP Biannual Report be received. CARRIED
9. BYLAWS
10. NEW BUSINESS
- 10.1 Report – Corporate Officer  
**RE: UNION OF BC MUNICIPALITIES CONVENTION**  
*Moved Councillor Roessingh, Seconded Councillor Stanton*  
**MOTION: 255-2019** That Council pass a resolution authorizing the attendance of members wishing to attend the 2019 UBCM Convention in Vancouver BC. CARRIED
- 10.2 Report – Corporate Officer  
**RE: MUNICIPAL INSURANCE ASSOCIATION – APPOINTMENT OF VOTING DELEGATE AND ALTERNATES**  
*Moved Councillor Gord Baird, Seconded Councillor McLean*  
**MOTION: 256-2019** That Councillor Ann Baird be designated as District of Highlands' MIABC Voting Delegate Alternate #1.  
It was noted that Mayor Williams would remain Voting Delegate, and Councillor McLean would remain Voting Delegate Alternate #2. CARRIED

10.3 Report – Planner  
**RE: DEVELOPMENT PERMIT WITH VARIANCE (DVP-05-19)**  
**MOTION: 257-2019** *Moved Councillor Anderson, Seconded Councillor Stanton*  
That Council direct staff to issue notification for the consideration of application DVP-05-19 at the September 3, 2019 meeting. CARRIED  
**OPPOSED: COUNCILLORS MCLEAN AND ANN BAIRD**

10.4 Report – Chief Administrative Officer  
**RE: REQUEST FOR PERMISSIVE TAX EXEMPTION – GREATER VICTORIA GREENBELT SOCIETY**  
**MOTION: 258-2019** *Moved Councillor McLean, Seconded Councillor Roessingh*  
That a bylaw be drafted, and appropriate public notification be provided, in relation to the proposed full one year permissive tax exemption for the three properties owned by the Greater Victoria Greenbelt Society. CARRIED

11. IN CAMERA  
**MOTION: 259-2019** *Moved Councillor Gord Baird, Seconded Councillor Stanton*  
That Council move In Camera at 9:43 PM to discuss items specific to the Community Charter, specifically 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public. CARRIED  
**Council reconvened from In Camera at 9:53 PM.**

12. RISE AND REPORT

13. ADJOURNMENT  
**MOTION: 260-2019** *Moved Councillor Anderson, Seconded Councillor Roessingh*  
That the Council meeting of August 12, 2019 adjourn at 9:53 PM. CARRIED

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MAYOR

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D/CORPORATE OFFICER